



eMortgage Seller Approval Checklist

Correspondent Seller Information

Company Name: _____ Client ID: _____

eNote/eVault Information

Signing Room Vendor: _____
eVault Vendor: _____
eRegistry MERS Org ID#: _____

Will the eNotes be financed by a Warehouse line? Yes No

If Yes:

Warehouse Bank: _____
Warehouse MERS Org ID#: _____
Warehouse Contact Name: _____
Warehouse Contact Phone: _____
Warehouse Contact Email: _____

Custodian/Delegatee For Transfer (DFT) Information

Will a custodian/DFT for the controller be utilized? Yes No

If yes:

Delegatee Bank: _____
Delegatee MERS Org ID#: _____
Delegatee Contact Name: _____
Delegatee Contact Phone: _____
Delegatee Contact Email: _____

Additional Requirements:

- Signed Tri-Party Master Bailee Agreement with Plaza, Correspondent and Correspondent's Warehouse Bank.
- Complete eVault connectivity testing with Plaza's eVault (refer to Seller Guide, Lender Quick Reference Guide and/or eNote Quick reference guide for more information).

Policy and Procedures Reviewed Yes No